

**Minutes of Meeting of
Imperial County Law Library Board of Trustees
Meeting Date: June 4th, 2019
Imperial County Law Library
939 W. Main Street, Lower Level
El Centro, California**

Attendance: Judge Jeffrey Jones, president, Jack Albertson, vice president, Veronica Henderson, secretary/treasurer, Samir Atta, board member, Judge Juan Ulloa, board member and Elizabeth Lopez, staff.

Meeting called to order at 4:02 pm by: Judge Jeffrey Jones, president.

1. Review of minutes from August 7th, 2018 through May 7th, 2019. No action needed/taken.
2. Information item- Fiscal Year 2018-2019 Law Library Trust Fund balance through April 30th, 2019: \$287,480.62. No action needed/taken.

Discussion/Action

- Appointment of members to the Law Library Board of Trustees discussed. Judges of the Imperial County Superior Court appointed members to the Law Library Board of Trustees for the 2019 calendar. Judge Jeffrey B. Jones, Judge Juan Ulloa, Judge William Derek Quan, Veronica A. Henderson Esq.. Imperial County Deputy Public Defender Samir Atta was designated by Judge Diane Altamirano to serve in her place on March 22, 2018. Imperial County Deputy District Attorney Jack A.P. Albertson was reappointed to the Library Board of Trustees by the County Board of Supervisor Chairman, Ryan Kelley on February 26th, 2019.
- Judge Jones motions election of officers to stay as is. Second by Jack Albertson.
- Budget Act of 2018 Funding Allocation for CCCLL information discussed. Imperial County Law Library was paid a single allocated amount of \$52,095.00 based on the annual loss of filing revenue.
- Renewal of annual subscription of Legal Information Reference Center (NOLO online). Subscription cost for 12 months of \$1,384.00 through June 30th, 2020.

Motion to renew subscription by Veronica Henderson, second by Judge Jeffrey Jones. Motion passes unanimously. Clerk to submit renewal and payment.

- Judge Jones proposes motion to increase free copies offered by the Law Library to patrons. Current available copies offered to patrons at no cost: 10. Motion to change amount of free copies to 50 pages. Second by Veronica. Motion passes unanimously. Clerk to report back in 6 months to the board.

Meeting adjourned by Judge Jeffrey Jones, president, at 4:28 p.m.

Next meeting date set for July 9th, 2019 4:00 p.m. in the Imperial County Law Library, 939 W. Main St., Lower Level, El Centro, CA 92243